



**Q1 Block:**

As Copernicus Relay we are reading the call of [Wp2](#), relative to your CoRdiNet project, but there are some questions for which we have not identified the answers neither in the call nor in your website:

**Q1a.)** We will have, if possible, also the desire to be able to make a skype, or a video conference to better understand what you require, as a description of the activities.

**A1a.)** We regret, however we do not accept any personal exchanges with individual applicants/interested submitters. For reasons of equal treatment we only accept written questions and we will share the answers with all interested submitters.

We have read the call for [Wp2](#) and we will have the following questions:

**Q1b.)** - to the request "Proposed activities should be complementary to the activities of the core consortium and contribute to generate additional findings, additional outreach etc " not knowing specifically the terms provided by Wp2 and the project in general, although having participated in various public presentations, how can we propose actions of different types?

**A1b.)** On the CoRdiNet-website is a detailed description of the consortium and the previewed activities. Complementary are activities that e.g. cover a different geographical scope than represented by the consortia, complementary can be specific topics (e.g. Internet of Things, Robotics, Smart Cities etc.), complementary can be actions targeted at a particular user-group etc.

**Q1c.)** In what format / model should the response to the call reply be prepared? The is a specific request of documents that should be included?

**A1c.)** Please respond the questions of the online submission form available on the NEREUS and CordiNet-website – please refer to <https://nereus.typeform.com/to/V2EZzT>

Please note no attachments will be accepted.

**Q1d.)-** All activities should be concluded before 15.09.2019?

**A1d.)** Activities/events proposed with respect to expression of interest [related to work package 2](#) should be concluded until 15.09.2019.

**Q1e.)-** in the call cited "stakeholders inventory template, questionnaire format for interviews" is it possible to view these tools?

---

**A1e.)** These documents are not public. "stakeholders inventory template, questionnaire format for interviews" will be shared with selected applicants.

---

**WP2:**

**Q2:** We have seen the [form online](#) open on the website, but in order to fill them in; it could be very useful to have word document, if only to get a general idea about what we have to fill in.

**A2:** We regret but we don't provide word files and will only accept online submissions. However, the info you are supposed to submit online is compressed on one page. So you can print them into a pdf file, about ten pages. Select all, ctrl-A, and copy it into a word file for your convenience.

---

**Q3a)** How will the amounts be paid, in case of favourable attribution? eg. with invoice; with other mode?

**A3a.)** Payment will generally after successful implementation of defined activities. In the form of a reimbursement request (invoice to CoRdiNet). More details when selected.

**Q3b.)** Does the amount envisaged cover the cost of VAT, or not?-

**A3a.)** VAT-expenses are not excluded.

**Q3c.)-** What kind of costs can be reported? In particular, supposing that among our proposals there was the organization of a workshop, and that for this workshop we wanted to organize catering, this cannot be organized by our staff, but by an external company, as we do to include it among the eligible costs if the sub-contractor is not foreseen?

**A3c.)** For more info on eligible costs, please refer to submission form. Catering is among the eligible costs. You need to provide a price quotation and substantiate the offer (expected number of participants, occasion etc.). This is not subcontracting in the strict sense but expenses for service to implement a workshop.

**Q3d.)** Or if on the other hand we cannot pay personnel costs?

**A3d.)** Personal costs e.g. for implementing the workshop are not eligible.

**Q3e.)-** How will the reimbursement take place? In one solution or more tranches?

**A3e.)** Ideally in one tranche at the end. In exceptional cases advance payments can be negotiated.

**Q3f.)**How long does it take to present the refund, and in what way?

**A3f.)** The request for the refund is due once the activity has been implemented/concluded (e.g. WS-report etc.), depending on the expenses requested the applicant has to submit the justifying material for the expenses.

**Q3g.)**- When will the requested contribution be paid?

**A3g.)** – After implementation of the activity.